



crescent town club inc.

2a the market place, toronto ontario m4c 5m1

JOB POSTING – LEADERS IN TRAINING HEAD COUNSELOR

Crescent Town Club is currently looking for an enthusiastic, dedicated, experienced individual to join our Day Camp team for the Summer of 2018. This position reports to the Program Coordinator.

- **Posting Date:** April 2nd, 2018
- **Application Deadline:** April 27th, 2018
- **Starting Date:** Monday June 11th, 2018

POSITION SUMMARY:

Provide support, direction and guidance to Leaders in Training participants. Supervise participants and maintain safety in all areas. Implement daily programming, trainings and weekly special events. Ensure that all work is carried out within the context of the Camp & Crescent Town Clubs policies and rules.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide a safe and enjoyable experience for Leaders in Training participants ages 13 to 17 years and campers ages 5 to 12 years
- Enforce camp rules at all times
- Create and implement daily lessons, activities & scheduling for up to 12 youth
- Act according to skill and training in the event of an emergency.
- Create special events for Leaders in Training participants and campers
- Represent the Centre professionally at all times.
- Participate in meetings, staff trainings and Club events.
- Perform other duties assigned by the Program Coordinator & Day Camp Head Counselor
- Maintain open lines of communication with management, leaders in training participants, campers, parents, volunteers, camp counselors & fellow head counselor

QUALIFICATIONS & REQUIREMENTS:

- Strong leadership skills, including the ability to motivate youth & campers of all ages & abilities.
- **Mandatory qualifications/requirements,**
 - Must have at least two years experience working as a Summer Day Camp Counselor
 - Current Standard First Aid & CPR C and AED
 - Be between the ages of 16 and 29 years of age
 - Must be a current full-time student and be returning to school in the Fall full-time.
- Excellent verbal and written communication skills
- Responsible and organized with the ability to multi-task
- High level of initiative & enthusiasm with the confidence to work in a team setting

WORK SCHEDULE:

- Must be available from Monday June 11th to Friday August 24th, 2018
- Mondays 8:30am to 5:00pm
- Tuesdays, Wednesdays & Fridays 9:00am to 5:00pm
- Thursdays 9:00am to 6:00pm

To apply, please email your resume and cover letter to
Kristal Arseneau - Program Coordinator at: kristalarseneau@crescenttownclub.com